



Riverside Nursing Home

Giving Your Loved Ones Quality Care You Can Trust

EMPLOYMENT APPLICATION FORM (Disclosures Applicable – England & Wales)

POSITION APPLIED FOR:

The following information will be treated in the strictest confidence.

PERSONAL

(Please complete this section in BLOCK CAPITALS)

Surname:		First Name(s):	
Address:			
		Post Code:	

Home Tel. No:	Mobile Tel. No:
Email address:	

Full Driving Licence:	YES/NO	Endorsements:	*YES/NO
*If YES, please give further details including dates			

Are you involved in any activity which might limit your availability to work or your working hours e.g. local government?	YES/NO
If YES, please give full details:	
Are you subject to any restrictions or covenants which might restrict your working activities?	YES/NO
If YES, please give full details:	
Are you willing to work overtime and weekends if required?	YES/NO
Please give details of any hours which you would not wish to work:	
Have you any convictions, except those spent under the Rehabilitation of Offenders Act 1974?	YES/NO
If YES, please give full details:	
Have you ever worked for this company before?	YES/NO
If YES, please give full details:	
Have you applied for employment with this company before?	YES/NO
If YES, please give full details:	
If you are not an EU national, do you have permission to work in the UK?	YES/NO
If yes, you will need to produce evidence of your entitlement to work in the UK before taking up your post if your application is successful.	
How much notice are you required to give your current employer?	



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EDUCATION

Schools attended since age 11	From (Month/Year)	To (Month/Year)	Examinations and Results
College or University	From	To	Courses and Results
Further Formal Training	From	To	Diploma/Qualification
Job related Training Courses Name of Organisation	Date	Subject	

Please give details of membership of any technical or professional associations:

Please list any languages spoken and the level of competence:



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EMPLOYMENT DETAILS:

Please give details of all your past employment, excluding your present or last employer, stating the most recent first.

Name and address of employer	Dates		Position Held	Reason for Leaving
	From (Month/Year)	To (Month/Year)		

PRESENT OR LAST EMPLOYER

Are you currently employed? YES/NO

Name of present or last employer?			
Address:			
Telephone No:		Nature of Business:	

Job Title and brief description of your duties:	

Length of service:	From:	To:
Reason for Leaving:		



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INTERESTS, ACHIEVEMENTS, LEISURE ACTIVITIES (eg: hobbies, sports, club membership)

SUPPLEMENTARY INFORMATION:

Please write a paragraph on why you feel you should be considered for this role.

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REFERENCES

Please give the names of two people (one of which should be your present or most recent employer) whom we may approach for a reference.

Can we approach your current employer before an offer of employment is made? YES/NO

Name:	Name:
Position:	Position:
Company:	Company:
Address:	Address:
Post Code:	Post Code:
Tel No:	Tel No:

SOURCE OF APPLICATION (How did you hear of this vacancy?)

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DISCLOSURES

Given the nature of the job applied for, in the event that I am offered the position, I understand that any offer of employment is subject to information on my criminal record being disclosed to the Company by the Disclosure & Barring Service (DBS).



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DECLARATION

- I confirm that the above information is complete and correct, and that any untrue or misleading information will give my employer the right to terminate any employment contract offered.
- I hereby give my consent to the company processing the data supplied on this application for the purpose of recruitment and selection.

Signature:	Date:
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